



2017 GRANT APPLICATION

The Fund for Women's mission: Through collective philanthropy, the Fund for Women invests and advocates by bringing together our knowledge, passion, and commitment to empower women and girls in Delaware to achieve their potential.

The Fund for Women focuses its grant making on programs making a difference in the lives of girls and women in Delaware.

Please Note:

- Organizations that have received FFW grants for three (3) consecutive years are requested to wait one year before applying again.
- The Fund for Women does not fund individuals, capital campaigns or endowments.

APPLICATIONS MUST BE FILED ELECTRONICALLY- NO PAPER COPIES ACCEPTED

- Before you begin filling out this application, do a “**save as**” and **rename the document**, incorporating your agency name in the file name. For example, if your agency is the “First State ABC,” rename the file as: “First State ABC 2017 FFW Application.doc.”
- The final application should be **no more than three (3) pages**, not including the required attachment and these instructions. **Must be at least 10 point type.**
- *If you are able to do so*, please save and submit as a .pdf file, to ensure that your application is able to be opened by most computers.
- *The slides from the FFW Grants Workshop will be available on the Fund for Women website: www.delcf.org/ffw*

Submission of Documents Procedure:

- **E-mail** this application to: Grants@DeFundforWomen.com
- **Attach the following document to this electronic application**
The 501 (c) (3) IRS Determination Letter with Tax Exemption Number
- **Address questions to:**
Grants Chair (2017): Pamela Sharpe at Grants@DeFundforWomen.com
Note: Before contacting us, please see if your question is answered in the FFW Grants Workshop slides at www.delcf.org/ffw

Key Dates:

- *January 1, 2017* Fund for Women will begin accepting applications at the email address above
- *January 30, 2017* Application deadline; Notification of receipt will be within 5 business days
- *By April 19, 2017* Notification of grant awards
- *May 18, 2017* The Award Ceremony will be held at 6:00 PM at the Duncan Center, Dover

At least one (1) organization representative must attend the award ceremony to receive their grant, and up to two (2) may attend free. We encourage you to bring as many representatives as you wish.

The Fund for Women (FFW) 2017 Grant Application

Note: Please limit to no more than 3 pages plus required attachment and the above instructions, and no smaller than 10 point type. More than 3 pages will not be read.

Name of Organization: _____ Website: _____

Address: _____ City, State Zip: _____ Phone: _____

Executive Director: _____ Phone: _____ e-mail: _____

Contact Person: _____ Phone: _____ e-mail: _____

EIN #/Taxpayer ID #: _____

% of Board Members making annual financial contribution : _____

Project Proposed for Funding

1. Project Name:
2. Project Service Area: Statewide New Castle County Kent County Sussex County
3. Funding amount you are requesting for 2017 from The Fund for Women: _____
(Maximum = \$15,000) (must match total in question 9)
4. Describe the project, including who will manage the project and be accountable for its results.
5. What is the need you expect to fill with this project?
6. Describe your target population and how you intend to recruit them. How many individuals will directly benefit from this project?
7. How will you measure success, and how will you know if the project has been successful? Please provide a timeline of key milestones that are expected to occur.
8. Please indicate any collaborators with which you are working and the role they will play.
9. Is anyone on your staff or board a Founder in the Fund for Women?
10. Provide a Detailed Project Budget showing the costs and projected sources of funding for this project. Identify clearly and specifically the portion that will be covered by a Fund for Women Grant. (We do NOT want your agency budget, only this project's budget.) Be sure the total for FFW funding equals the amount in Question 3.

For example:

<u>Item</u>	<u>Cost</u>	<u>\$ from FFW</u>	<u>\$ expected from other external sources</u>	<u>\$ to come from your Operating Budget</u>
<u>TOTAL:</u>				

11. Provide a brief mission statement and history of your agency.